**Organ gram – CC (Reconstruction Directorate), Project Wing ERRA**

**PC (SPC)**

**PC (GOP)**

**PC (UD)**

**Chief Coordinator   
(Reconst Dte)**

**Dy. Dir (Coord)**

**TORs – CC Reconstruction**

* To work as chief coordinator for overall Reconstruction Portfolio and responsible to report to chairman / Deputy Chairman ERRA through DG (PW).
* To Prepare Annual Work Plan (AWP) in coordination with PERRA, SERRA and PCs and take it up with quarters concerned after its approval from the Deputy Chairman or ERRA Board as the case may be.
* Quarterly, six monthly and yearly Review of AWP, ERRA.
* To have an oversight over project coordinators in management of projects, schedule of work, timelines and financial implementation.
* To interact with Finance Division, EAD, Planning Development & Reforms Division, Pakistan Engineering Council, Donors and Sponsors in routine matters through DG (Projects).
* Updating of ERRA Strategy documents when required after approval of ERRA Board / Council.
* To provide requisite details, data to KMC or Media Cell whenever asked.
* Follow up of observations and recommendations of MIE&QC Directorate through concerned PCs.
* Any other duty assigned by DG (PW), Deputy Chairman and Chairman ERRA.

**Organogram – PC (GoP), Reconstruction Directorate, ERRA**

**Transport  
 Sector**

**Governance Sector**

**Social Protection Sector**

**Livelihood Sector**

**Environment Sector**

**Health  
 Sector**

**Education Sector**

**Dir (GoP)**

**PC  
(GoP)**

**TORs – Project Coordinator (GoP Projects)**

1. To act as Project Coordinator under CC Reconstruction with regard to Reconstruction & Rehabilitation Projects funded by GoP in disaster areas of KP and AJ&K.
2. To prepare AWP of ERRA pertaining to GoP funded projects in consultation with PERRA & SERRA.
3. Organize quarterly, six monthly and yearly review meetings of AWP to ensure implementation and timely re-adjustments of funds / projects.
4. Disburse funds to PERRA and SERRA as per ADP demand on receipt from Government.
5. To maintain liaison with respective provincial and regional Agencies, Wings / Directorate / Sections of ERRA, Consultants and Contractors for smooth implementation of reconstruction work under GoP.
6. Ensure timely submission of all reports and returns to all concerned.
7. Give input on PC-1s of GoP funded project referred by PEC, PERRA and SERRA.
8. Any other duty assigned by DG (PW), Deputy Chairman and Chairman, ERRA.

**Overview of Projects Executed by Special Project Cell- ERRA**

Special Projects Cell manages Donors funded mega projects, which are multi-sectoral in nature and do not fall under a single sector. Such mega donor funded projects require planning, withdrawal and reporting procedures that require a specialised management unit. SPC is at the moment handling;

**i. Saudi Fund for Development Grant for Health, Education and Governance Sectors.**

ii. Islamic Development Bank funded Integrated Development Project for Shangla & Kohistan.

iii. Kuwait Fund for Development Grant for reconstruction of colleges in AJ&K.